

**TENDER NOTICE NO.P&GS/H&AI/LHR/01/2018**

Sealed technical and financial proposals are invited in accordance with PPRA under “Single Stage- Two Envelop Procedure” from GST/NTN registered firms/Dealers/distributors having own Office/ Phone/Fax number (if found contrary the tender will be rejected) preferably based at Lahore for the following items as per terms and conditions mentioned in tender documents:-

<b>S.No.</b>	<b>Descriptions</b>	<b>Job</b>
1	Renovation ( Partition and Electric) Work	1

**TERMS AND CONDITIONS:-**

1. Security amount must be deposited equal to 5% of the approximate value of tender in form of “Call Deposit Receipt” in favor of State Life Insurance Corporation of Pakistan, Group and Pensions Zone, 15 – A, Davis Road, Lahore, which will be refunded to the un-successful parties and CDR of the successful parties will be detained till the completion of Tender.
2. The rates should be inclusive of all Government taxes and would be valid for 3 months (90 days).
3. The earnest money would be forfeited, if the bidder fails to supply the material according to the purchase order issued.
4. The bidders will attach their respective copies of NTN and Sales Tax certificates.
5. On finding sub-standard quality of work as and when noticed during process, the deposited security may be forfeited in favor of the Corporation and work order will be cancelled.
6. In case of any dispute the decision of the Corporation’s Management will be final.
7. Tender closing date will be 31-05-2018 up to 03:00 P.m. positively; the technical bids will be opened at 03:30 a.m. on the same day at the address given below. Time and date of financial bids will be announced on the same day.
8. “Sealed envelopes” should bear the “Tender Notice number” clearly.
9. Sealed Tenders duly completed in all respects must reach the below mentioned address by hand, by Courier Service or by Post during Office hours i.e. 9:00 am to 5:30 pm (Sharp) except Saturday and Sunday till the closing dates as mentioned above.
10. Each vendor must attend pre-bid meeting on 29-05-2018 regarding this tender document at 11:00 A.M.
11. The order will be placed to the complete job wise lowest bidders.
12. Tender documents with complete specifications can be obtained from the office of the undersigned on payment of Rs.1000/- as tender fee (non-refundable) in shape of pay order/ bank draft in favour of State Life Insurance Corporation of Pakistan, Group & Pensions, Lahore.
13. The Taxes will be deducted at source on the total value of tender as per Govt. policy.

14. The Corporation may cancel/reject any one or all the tenders as per Public Procurement Rules 2004 (Rule 33(1) and Rule 35) and shall upon request communicate to any supplier or contractor who submitted a bid/proposal the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
15. For further details the undersigned may be contacted during working hours in person or telephonically on phone No. 042-99206216 from Mr. Ubaid-Ur-Rahman (Manager H&AI) Lahore.
16. PPRA 2004 will also be applicable.
17. The quantity of the above mentioned items can be increased or decreased at the time of issuing the work orders.

**Incharge P&GS,**

State Life Insurance Corporation of Pakistan

Group & Pension, State Life Building,

15-A Davis Road, Lahore.

Phone No. 042-992006216.

Fax No. 042-99200234